



## Conference venue: Meliá Sevilla Hotel

### SPONSORSHIP BOOKLET

#### Standard Packages and Rates

PACKAGE	AMOUNT (vat not incl.)	ADVANTAGES
SILVER	3.000 €	<ul style="list-style-type: none"> <li>• Logo on the website</li> <li>• LinkedIn announcement</li> <li>• Attendees List</li> <li>• 1 Free conference ticket (registration)</li> </ul>
GOLD	5.000 €	<ul style="list-style-type: none"> <li>• Logo on the website</li> <li>• LinkedIn announcement</li> <li>• Attendees List</li> <li>• Editorial space in program</li> <li>• 10 min. Pitch at conference</li> <li>• Booth at Exhibition Area <sup>(3)</sup></li> <li>• 1 Free conference ticket (registration)</li> <li>• 1 Conference scholarship for students <sup>(2)</sup></li> </ul>
PLATINUM	9.000 €	<ul style="list-style-type: none"> <li>• Logo on the website</li> <li>• LinkedIn announcement</li> <li>• Attendees List</li> <li>• Editorial space in program</li> <li>• 10 min. Pitch at conference</li> <li>• Booth at Exhibition Area <sup>(3)</sup></li> <li>• Coffee break sponsor <sup>(1)</sup></li> <li>• 3 Free conference ticket (registration)</li> <li>• 2 Conference scholarship for students <sup>(2)</sup></li> </ul>

(1) Company's logo will be displayed at the coffee break area (rollup and table banners)

(2) One student scholarship will be named after the sponsor (associated cost covered by organisation)

(3) Includes a modular booth as described below, without additional furniture



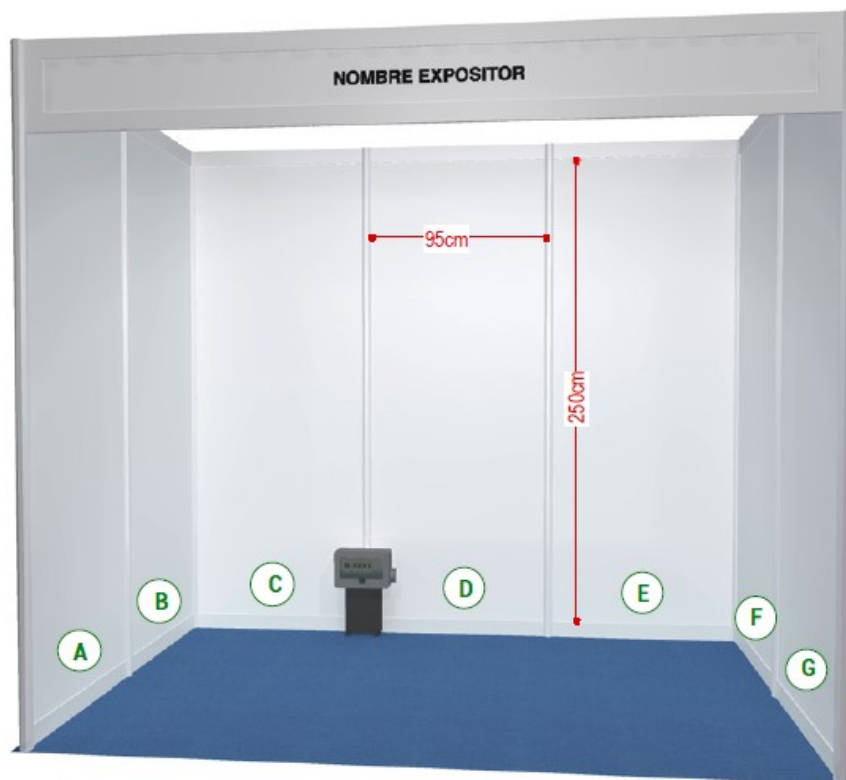
## EXHIBITION SPACE

If your Sponsorship level does not include the modular booth, please note that you have the option of requesting it.

**BOOTH SPECIFICATIONS ARE AS FOLLOWS:**

MODULAR BOOTH (3x2 metres)

**300,00 € + VAT**





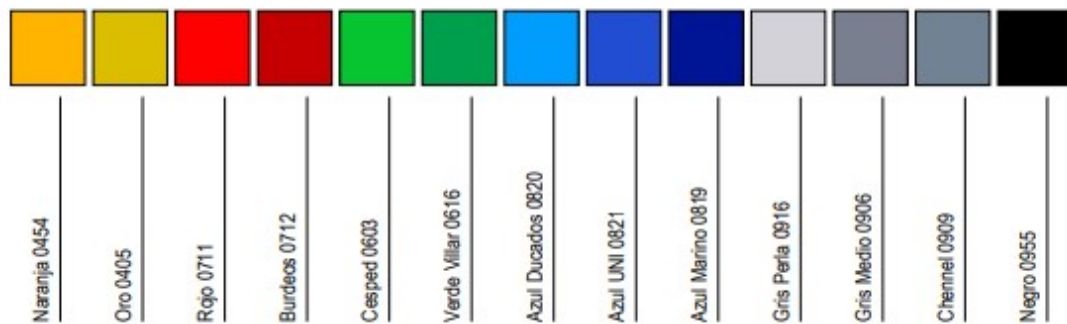
## Characteristics that include the modular booth:

- Aluminum Structure
- Melamine wood panel walls
- Carpet
- Commercial name generic letter
- Electrical box with plug
- Halogen Lighting 50W/m<sup>2</sup>

The colour of the carpet can be selected from the following options:

### BOOTH COMPLEMENTS

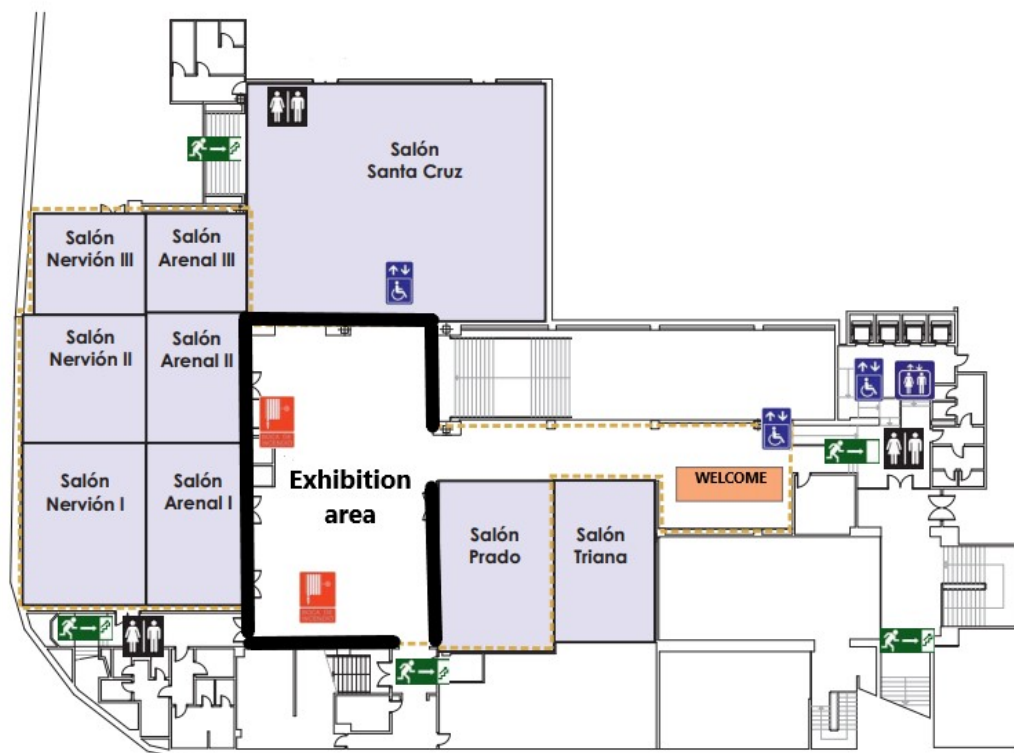
#### Ref. M-122. MOQUETA FERIAL: COLORES / CARPET: COLOURS



## EXHIBITION PLAN

The exhibition area will be located on Floor -1, adjacent to all conference rooms (plenary and technical sessions). The coffee breaks will also take place in this area, thereby maximising networking opportunities and the visibility of the exhibition booth.

Once companies interested in sponsoring the event have contacted us, an updated plan with the location of each booth will be produced. Booth location will be assigned depending on sponsorship level and payment date.



## Set-up and Dismantling Rules

Venue: Hotel Meliá Sevilla

Days of the conference 4 – 6 SEPTEMBER 2023

Set up date: 3<sup>rd</sup> of September from 3:00 pm onwards

Dismantling date:

All companies must have dismantled their exhibition stand before  
9.00 pm on September 6 (last day of the Conference)

It is mandatory to label all the packages you will send to the conference venue. See label ticket attached.

Sponsor's material will be received at the conference venue not earlier than August 28.

The time reserved for loading and unloading is from 08.00 till 16.00 hrs

No material may be nailed nor stuck to walls, doors, curtains, furniture, ceilings nor, in general, to any element of the hotel decoration or facilities, without written authorisation from hotel management. If you bring decorative materials, it will be your responsibility to display it or install it. The same applies to its removal after the event.

It is absolutely forbidden to smoke, eat or drink in the exhibition area during the set-up and dismantling of the set-up after the event. The hotel will indicate areas where this is permitted.



The customer assumes responsibility for the following points:

- The cleaning and maintenance of stands.
- The furniture, personal items and other accessories associated with stands in the exhibition areas and meeting rooms.

The customer assumes responsibility for leaving the hotel facilities in perfect condition after the event, removing any materials left over from stands.

Sponsors expecting produce a large amount of disposable material at their exhibition booth must contact the conference organizer in advance. In such case, a container for dumping all the material will be specifically reserved (added fee: 400€)

Sponsors must contact the Conference organizer if they would like to ship a large amount of material (>4 pallets). The conference venue will define an alternative storage location (additional fee may apply).

The hotel does not have personnel for loading and unloading trucks. The customer is responsible for transporting the material to the designated area.

Once the event is over, the hotel reserves the right to accept or reject material to be left in hotel storage areas (depending on the volume of the materials) for a maximum of 2 days.

After this period, the hotel does not accept responsibility for their storage.



## Additional Booth Furniture

The modular booth nor the exhibition space have included any booth furniture.

Therefore, please find as follows some options that you can request. If you have any special request, please contact us to manage it for you.



Plastic table with two chairs  
Total Price: 100,00 € + VAT



Counter display white, lockable  
Price: 105,00 € + VAT

### Diva Blanco



Design chair  
Price: 85,00 € + VAT

### Pouf 45 Blanco



Design Pouf  
Price: 40,00 € + VAT

## Other services

Electrical box with plug (3kw): 60,00 € / unit

Electrical box with plug (5kw): 75,00 € / unit

Electrical box with plug (10kw): 95,00 €/ unit

Only Carpet m2 : 12,00 €

VAT not included